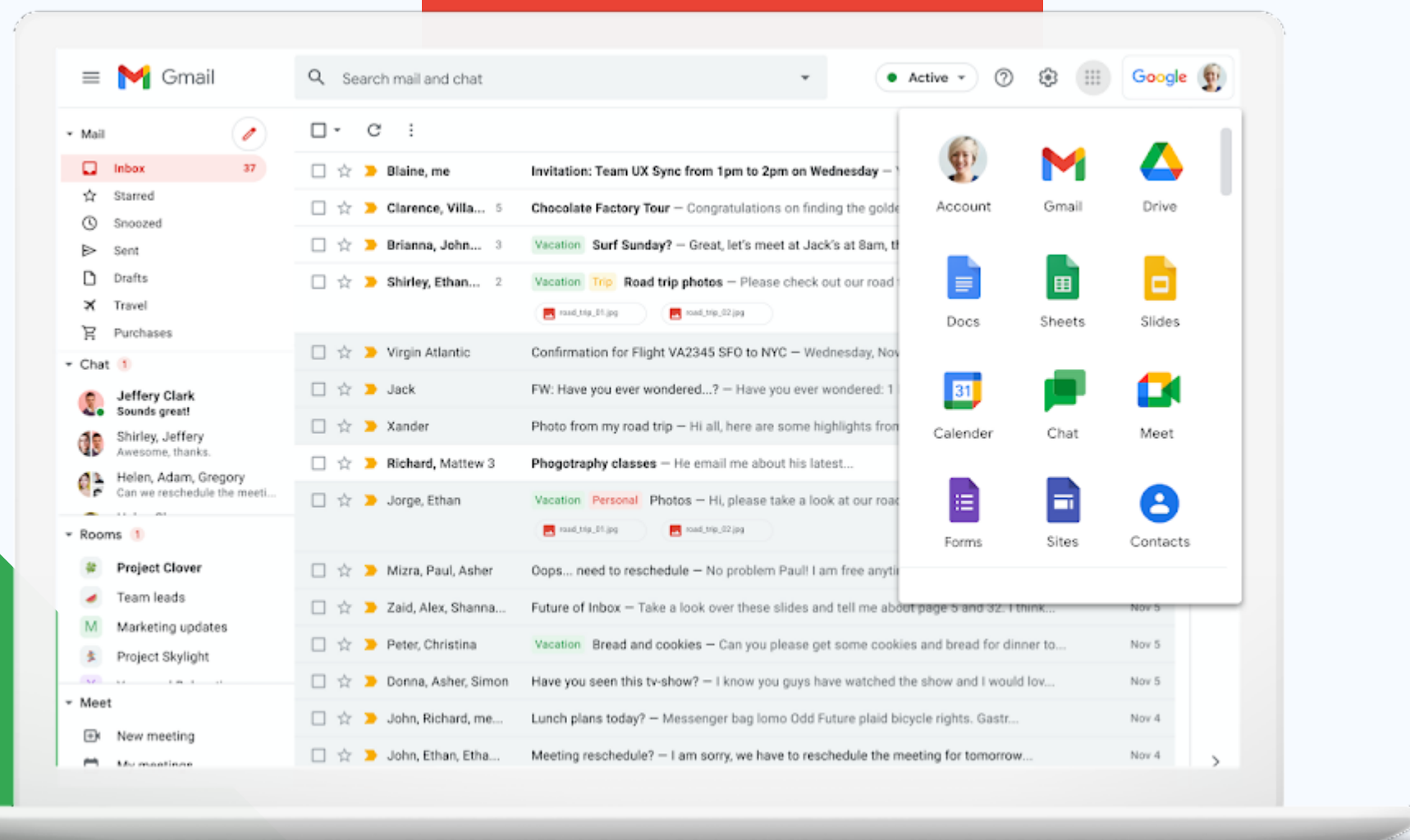


# Introduction of Google Workspace





Do your best work, all in one place.

# HOW DOES IT WORK?

**Google Workspace makes working together a whole lot easier**



Make decisions faster, face to face.



Collaborate in real time.



Store and share files in the cloud.



Secure your data and devices.

Google Cloud

# Make decisions faster, face to face.

Use shared **calendars** to see when others are available and schedule meetings with automatic **email** invitations.

With one click, turn your meeting into a **video conference** from any camera-enabled computer, phone or tablet.

Share your screen to review your work as a team and make decisions on the spot.

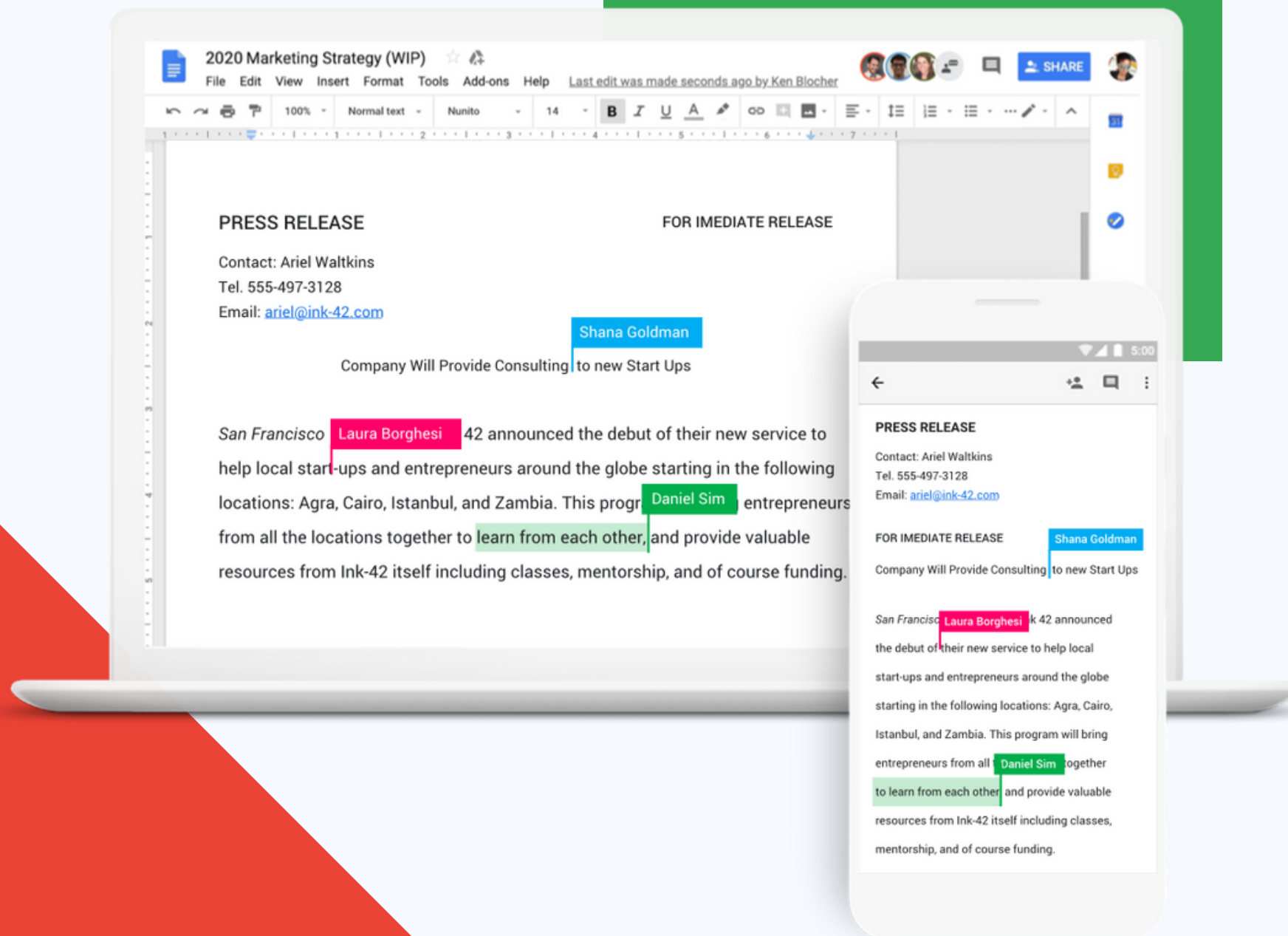


# Collaborate in real time.

Easily work on **documents, spreadsheets** and **slides** across your devices, with or without Internet.

Work on a single document with team members or people outside your company. See edits as others type, communicate through built-in chat and ask questions in comments.

Several people can work at the same time, and every change is saved automatically.



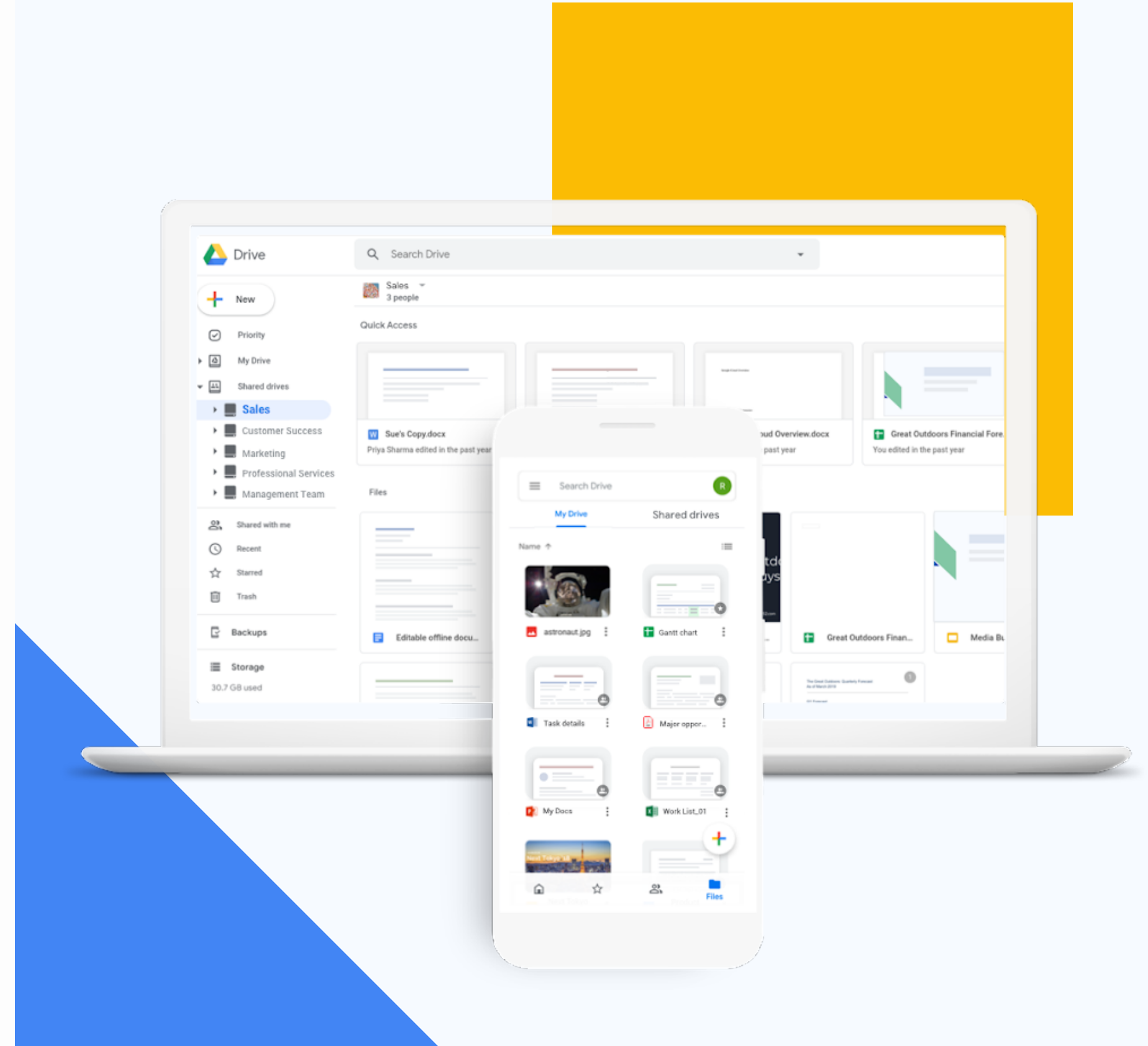


# Store and share files in the cloud.

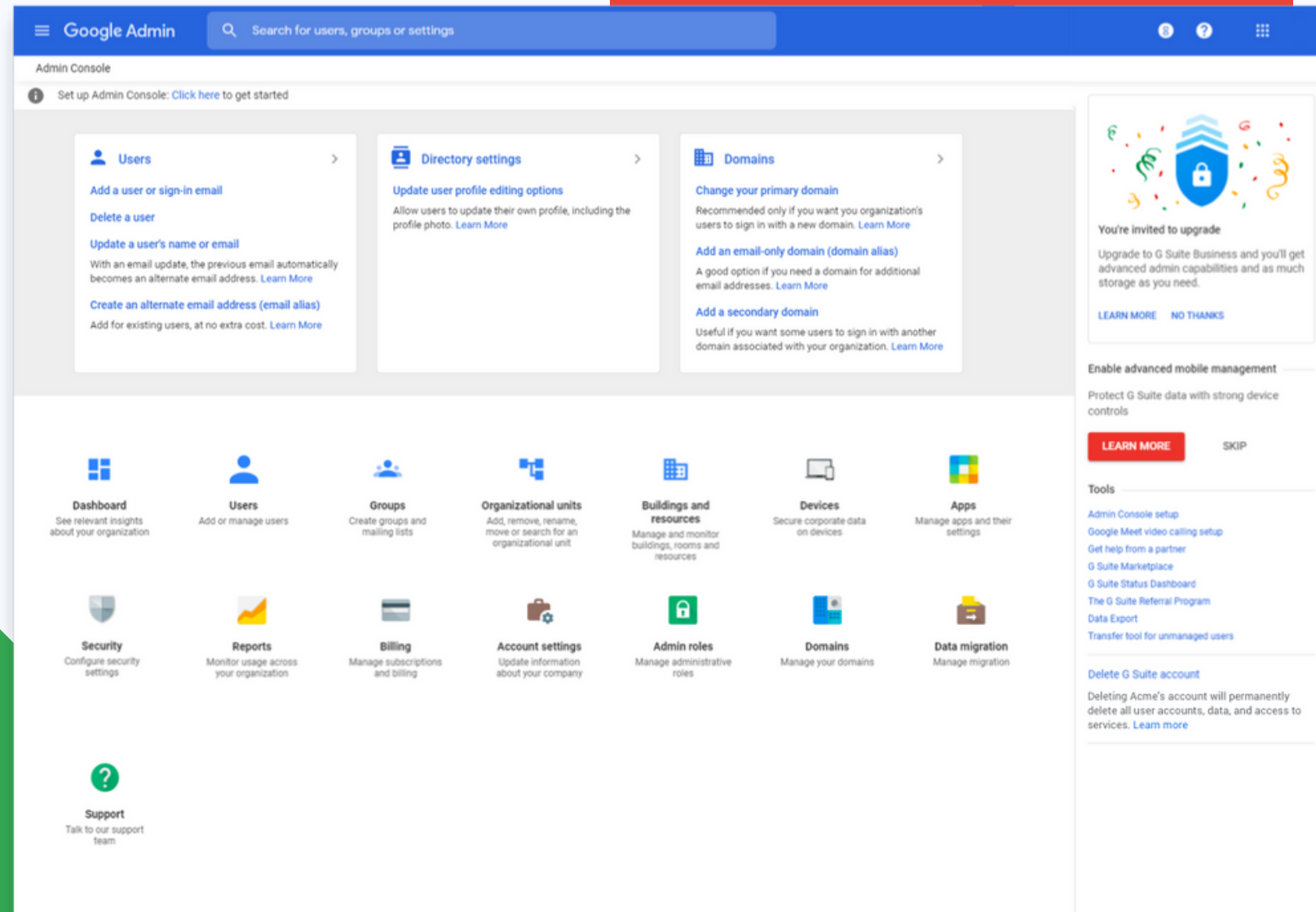
Keep all your work in one place with secure access from your computer, phone or tablet.

Quickly invite others to view, download and collaborate on any file – no email attachment needed.

File updates are automatically saved and stored in **Drive**, so everyone can always have access to the latest version.



# Secure your data and devices.

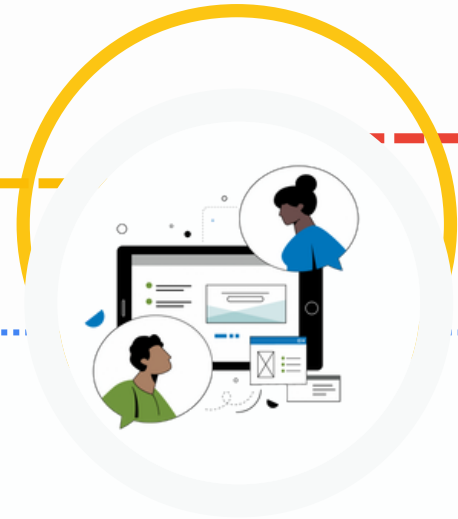


Protect your company's data with security options like 2-Step Verification and Single Sign-On, and use **endpoint management** to keep your data safe in the case of a lost device or employee turnover.

**Archive** email messages and on-the-record chats, and control how long they are retained for.

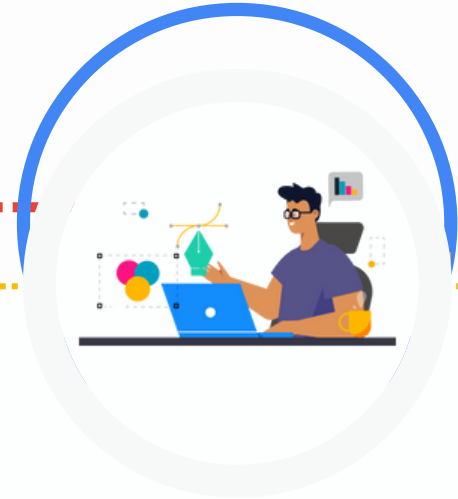
Easily configure security settings from a centralised **administration console**, and call or email Google Support for help 24/7.

# Working remotely with Google Workspace



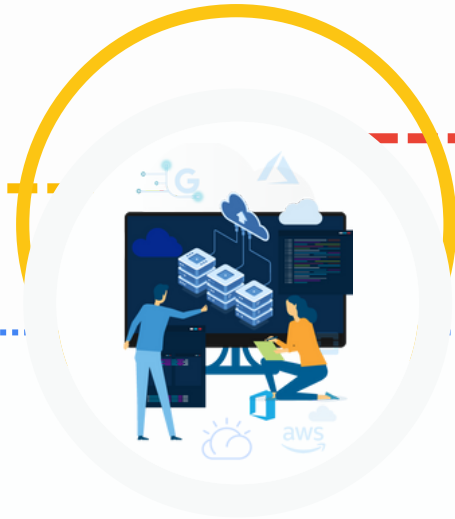
## Connect

Reach colleagues wherever they are



## Create

Everything you need to bring your project to life.



## Access

Store files and find what you want instantly.



## Control

Manage users, devices and data securely and easily.

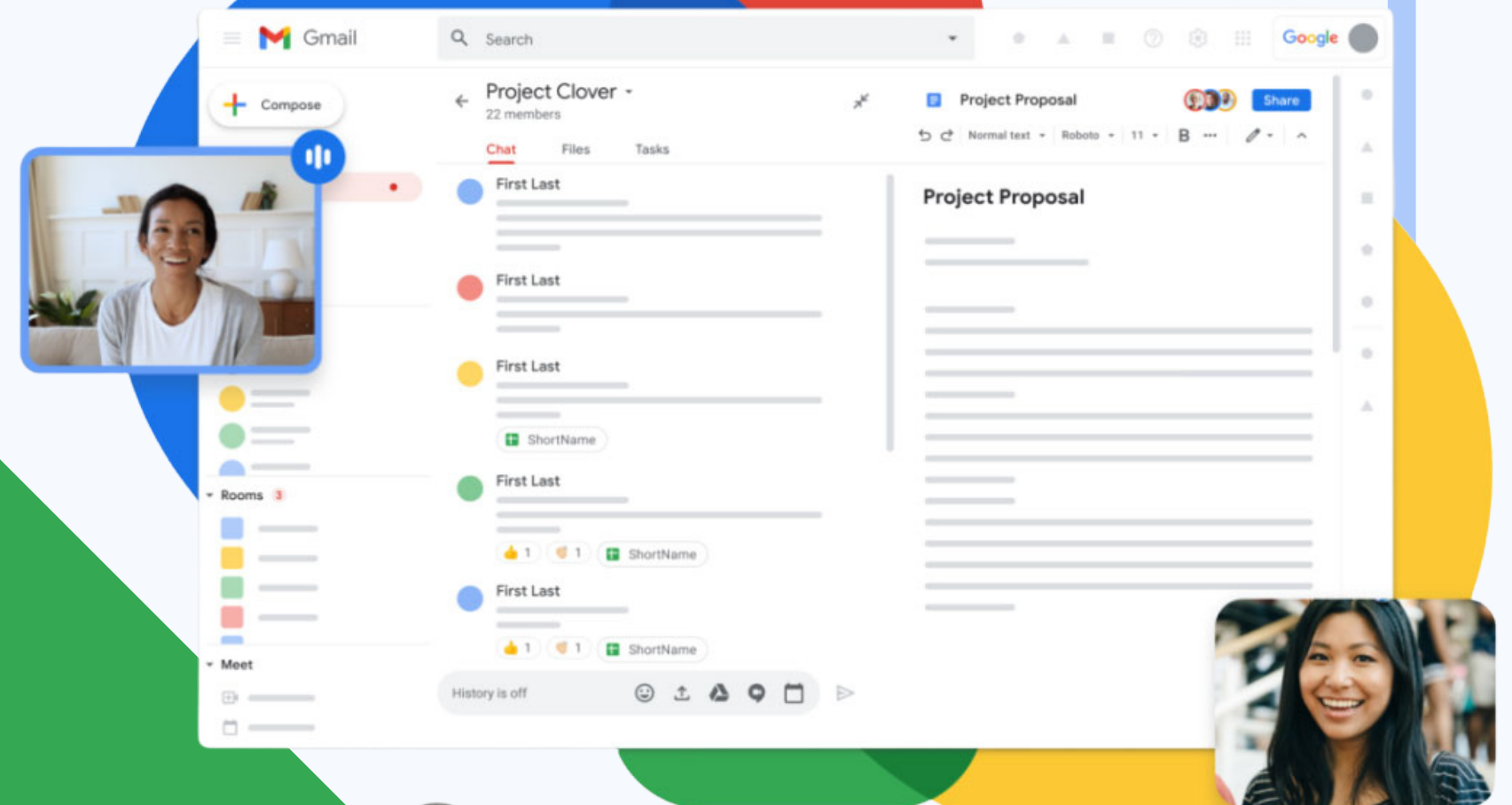




# Gmail

Secure business email and so much more

- Get custom email @yourcompany
- Robust integrations
- Smart suggestions for simple tasks
- Designed to protect you from threats





# Drive

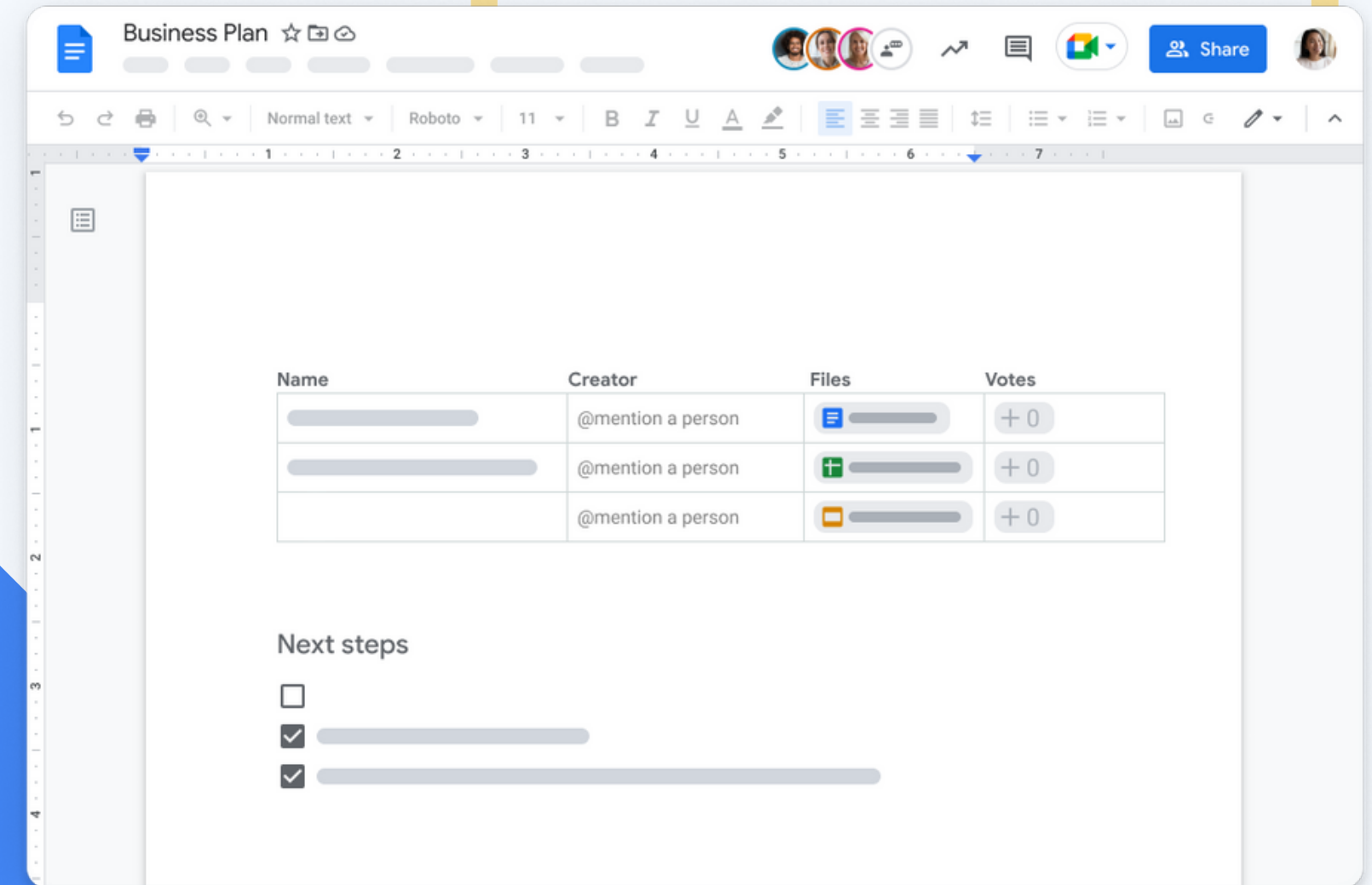
Store, access and share your files in one secure place

- Get all the storage capacity that you need
- Find what's important before you've even searched
- Organise team files in a shared space
- Use less of your PC/Mac disk space & stream directly from the cloud

# DOCS

## Word processing for teams

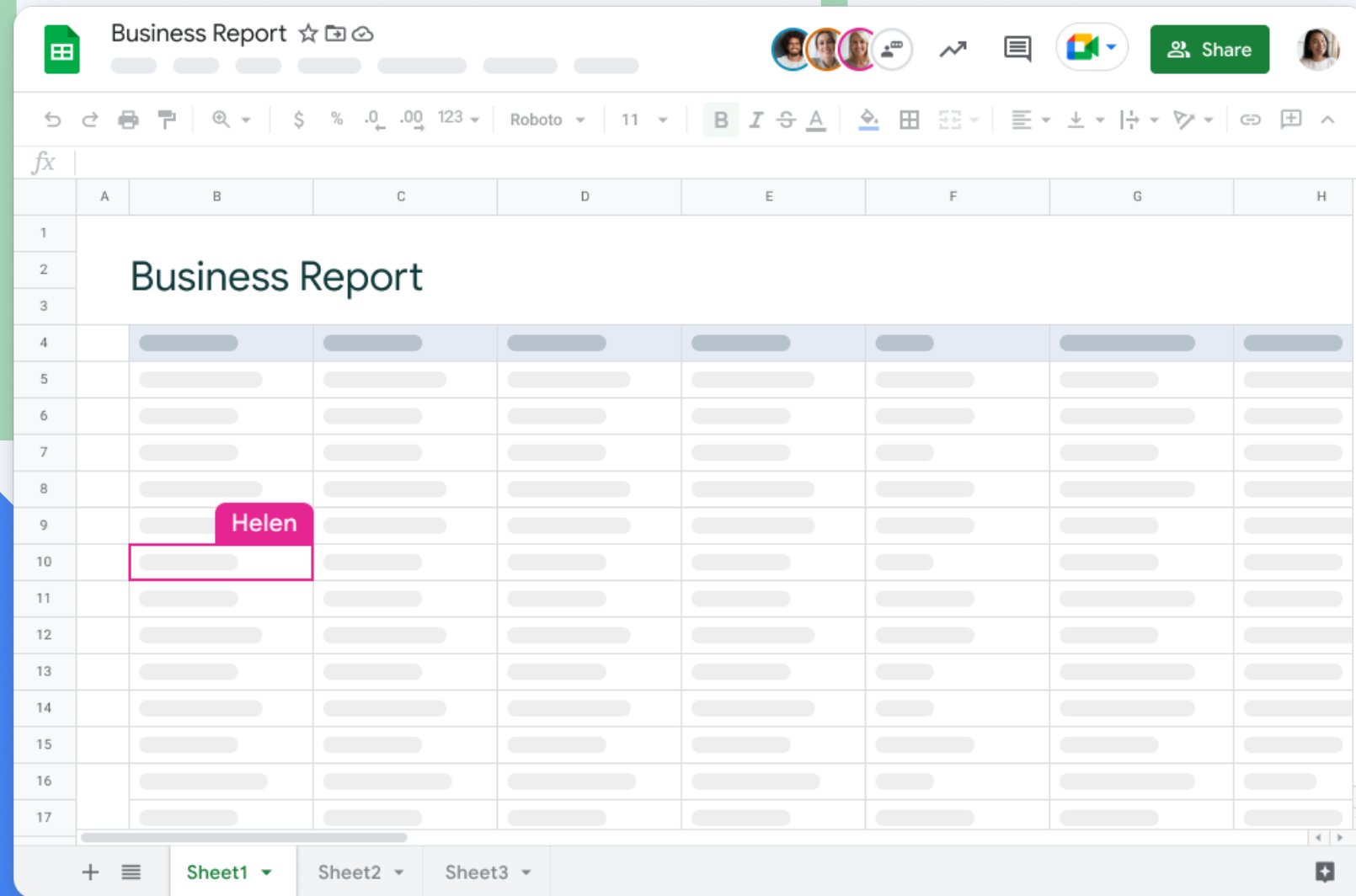
- » Commenting, chat and real-time editing
- » Works with all popular file types
- » Unlimited revision history
- » Use less of your PC/Mac disk space & stream directly from the cloud





# Sheets

Collaborative, smart, secure  
spreadsheets for fast-moving  
organizations

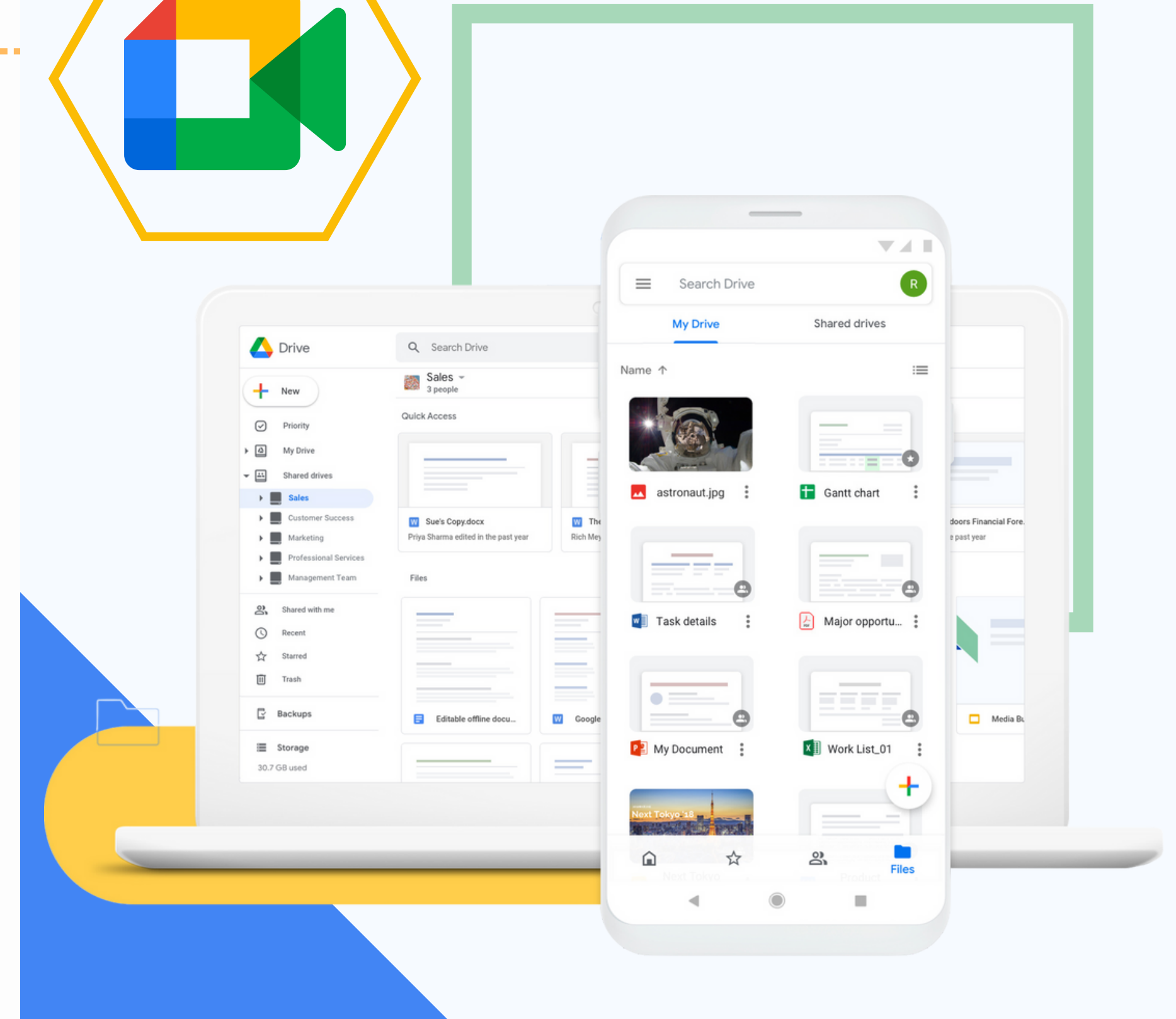


- Frictionless collaboration and information sharing
- Get insights fast, powered by Google AI
- Work seamlessly across Sheets and Excel
- Maintain control with enterprise-grade security
- Build custom solutions

# Google Meet

Secure video meetings for your business.

- Trusted by enterprises around the world.
- Enjoy frictionless meetings.
- Designed for every kind of business
- Join meetings on the go.
- More than meetings.
- Connect in the office or remotely.





# Features of Google Workspace

- Easy Collaboration With Google Docs
- Security And Compliance
- Merge Data On Sheets
- Extract Valuable Work Insights
- Close Caption In Google Slides
- Smart Compose On

# Google Workspace Pricing

## Business Starter

₹110 /mo  
~~₹125 /mo~~

- 30 GB Cloud Storage per user
- 100 participant video meetings
- Email – Custom and secure business email

## Business Standard

₹591 /mo  
~~₹672 /mo~~

- 2 TB Cloud Storage per user
- 150 participant video meetings + recording
- Email – Custom and secure business email

## Business Plus

₹1,109 /mo  
~~₹1,260 /mo~~

- 5 TB Cloud Storage per user
- 250 participant video meetings + recording, attendance tracking
- Email – Custom and secure business email + eDiscovery, retention

## Enterprise Standard

₹1,183 /mo  
~~₹1,344 /mo~~

- Unlimited Cloud Storage per user
- 500+ participant video meetings + recording, attendance tracking
- Email – Custom and secure business email + eDiscovery, retention

# Productivity & Collaboration

01

## Business Starter

- **30 GB** Cloud Storage per user
- **100** participant video meetings
- **Email** – Custom and secure business email
- **Support** – Standard Support

02

## Business Standard

- **2 TB** Cloud Storage per user
- **150** participant video meetings + recording
- **Email** – Custom and secure business email
- **Support** – Standard Support (paid upgrade to Enhanced Support)
- **Target** audience sharing

03

## Business Plus

- **5 TB** Cloud Storage per user
- **250** participant video meetings + recording, attendance tracking
- **Email** – Custom and secure business email + eDiscovery, retention
- **Support** – Standard Support (paid upgrade to Enhanced Support)
- **Target** audience sharing

04

## Enterprise Standard

- **Unlimited** Cloud Storage per user
- **500+** participant video meetings + recording, attendance tracking
- **Email** – Custom and secure business email + eDiscovery, retention
- **Support** – Standard Support (paid upgrade to Enhanced Support)
- **Target** audience sharing



# Thank you for your time



Google Workspace

